

## **Privacy Protocol for Stichting LAE and Alpha and Omega Ministries**

**Introduction** At Stichting LAE and its mission organization Alpha and Omega Ministries, we highly value your privacy and the protection of your personal data. This privacy protocol explains which data we collect, how we use and protect it, and what rights you have regarding your data. This protocol is in accordance with the General Data Protection Regulation (GDPR).

**1. Data Processing Responsibility** Stichting LAE and Alpha and Omega Ministries  
Havenhoofd 4 3241 LD Middelharnis Email: info@ao-ministry.com Phone: +31 (0)6 20927388

**2. What Data Do We Collect?** We may collect the following personal data:

- Name
- Address
- Email address
- Phone number
- Date of birth
- Payment details
- IP address
- Information about your activities on our website
- Other personal data that you actively provide, for example by creating a profile on our website, in correspondence, and by phone

**3. Purposes of Data Processing** We process your personal data for the following purposes:

- **Communication:** To communicate with you, for example, to send newsletters, invitations, and information about our activities.
- **Administration:** To maintain donor administration and financial transactions.
- **Service Improvement:** To improve our services and tailor them to your needs.
- **Legal Obligations:** To comply with legal obligations.

**4. Legal Bases for Processing** We process personal data on the following legal bases:

- **Consent:** You have given explicit consent for the processing of your personal data for one or more specific purposes.

- **Agreement:** The processing is necessary for the performance of a contract to which you are a party.
- **Legal Obligation:** The processing is necessary to comply with a legal obligation.
- **Legitimate Interest:** The processing is necessary for the purposes of the legitimate interests pursued by Stichting LAE and Alpha and Omega Ministries or a third party, unless your interests or fundamental rights and freedoms outweigh these interests.

**5. Sharing Personal Data with Third Parties** We only share your personal data with third parties if it is necessary for the performance of our services or to comply with a legal obligation. With companies that process your data on our behalf, we enter into a data processing agreement to ensure the same level of security and confidentiality of your data.

**6. Retention Period** We do not retain your personal data longer than is strictly necessary to achieve the purposes for which your data is collected. Our retention periods are in line with legal obligations and guidelines.

**7. Data Security** We take appropriate technical and organizational measures to prevent misuse, loss, unauthorized access, unwanted disclosure, and unauthorized alteration of your personal data. For example, we ensure that only necessary persons have access to your data, that access to the data is protected, and that our security measures are regularly reviewed.

**8. Your Rights** You have the following rights regarding your personal data:

- **Access:** You can request access to the personal data we process about you.
- **Rectification:** You can request the correction of your personal data if it is incorrect or incomplete.
- **Deletion:** You can request the deletion of your personal data.
- **Restriction of Processing:** You can request the restriction of the processing of your personal data.
- **Objection:** You can object to the processing of your personal data.
- **Data Portability:** You can request the transfer of your personal data to yourself or another organization.

**9. Contact** For questions about this privacy protocol or requests regarding your personal data, you can contact us via: Email: [info@ao-ministry.com](mailto:info@ao-ministry.com)

Phone: +31 (0)6 20927388 Address: Havenhoofd 4, 3241 LD Middelharnis

**10. Changes to the Privacy Protocol** We reserve the right to make changes to this privacy protocol. We recommend that you regularly review this protocol to stay informed of any changes.

**11. Complaints** If you have a complaint about the processing of your personal data, we ask that you contact us directly. If we cannot resolve the issue together, you also have the right to file a complaint with the supervisory authority, the Autoriteit Persoonsgegevens in the Netherlands : <https://www.autoriteitpersoonsgegevens.nl/en>

This privacy protocol was last updated on January 10, 2024.